



2023/2024 Due Diligence Checklist

Policy Connect: secretariat to the APPG for Sustainable Resource

Secretariat Assurance Statement 2023/2024

All members of the secretariat are fully identified.	Yes, public enquiry point listed on the APPG register and on the Policy Connect website; the Policy Connect website also lists all other Policy Connect staff with contact details.
I understand who else the secretariat members work for and their external responsibilities.	The secretariat members work exclusively for not-for-profit cross-party think tank Policy Connect, which provides the secretariat for 7 APPGs. Beyond their secretariat work, Policy Connect staff undertake research, events and communications activities in the policy areas: accessibility; education and skills; industry, technology and innovation; health; and sustainability.
I know whether the secretariat members are paid or remunerated, and if so, by whom.	Secretariat staff are remunerated by Policy Connect.
They have confirmed they are not part of, working for or funded by a foreign government.	Policy Connect confirms that they are not part of, working for or funded by any foreign government.
Where a group, charity, company, etc, is providing or finding the secretariat, I know how that entity is funded.	Policy Connect is funded by a combination of regular annual membership subscriptions and time-limited sponsorships, and grant funding. Policy Connect receives support from around 120 organisations from industry, academia and the third sector and declares all funders in bands on its website . Policy Connect undergoes an independent financial audit each year. Policy Connect is also on the Register of Consultant Lobbyists in accordance with specialist guidance for organisations that provide secretariat services to All-Party Parliamentary Groups (APPGs) and provides quarterly returns about its funders to the register.
The group, charity or organisation has stated it is not funded, directly or indirectly, by a foreign government.	Yes, Policy Connect confirms they are neither directly nor indirectly funded by a foreign government.
Online Research	

<p>Individual, group or company providing secretariat has a publicly available online presence.</p>	<p>Yes, available here: https://www.policyconnect.org.uk</p>
<p>Individual, group or company appears elsewhere online (e.g. news articles, blogs) linked to a foreign government.</p>	<p>There is no link between Policy Connect and a foreign government in any other online sources.</p>
<p>Online presence does not confirm or infer a link to a foreign government, now or in the past.</p>	<p>There is no link to a foreign government, now or in the past, in Policy Connect's online presence.</p>
<p>If appropriate, Companies House checks have been conducted and results considered.</p>	<p>Policy Connect Companies House entry is available here: https://find-and-update.company-information.service.gov.uk/company/03117836</p>
<p>Signed: </p>	<p>Role: </p>