

2023/2024 Due Diligence Checklist

Policy Connect: secretariat to the APPGs for

Secretariat Assurance Statement 2023/2024

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All members of the secretariat are fully	Yes, public enquiry point listed on the APPG
identified.	register and on the Policy Connect website; the
	Policy Connect website also lists all other Policy
	Connect staff with contact details.
I understand who else the secretariat members	The secretariat members work exclusively for
work for and their external responsibilities.	not-for-profit cross-party think tank Policy
	Connect, which provides the secretariat for 7
	APPGs. Beyond their secretariat work, Policy
	Connect staff undertake research, events and
	communications activities in the policy areas:
	accessibility; education and skills; industry,
	technology and innovation; health; and
	sustainability.
I know whether the secretariat members are	Secretariat staff are remunerated by Policy
paid or remunerated, and if so, by whom.	Connect.
They have confirmed they are not part of,	Policy Connect confirms that they are not part
working for or funded by a foreign	of, working for or funded by any foreign
government.	government.
Where a group, charity, company, etc, is	Policy Connect is funded by a combination of
providing or finding the secretariat, I know how	regular annual membership subscriptions and
that entity is funded.	time-limited sponsorships, and grant funding.
	Policy Connect receives support from around
	120 organisations from industry, academia and
	the third sector and declares all funders in
	bands on its website. Policy Connect undergoes
	an independent financial audit each year. Policy
	Connect is also on the Register of Consultant
	Lobbyists in accordance with specialist
	guidance for organisations that provide
	secretariat services to All-Party Parliamentary
	Groups (APPGs) and provides <u>quarterly returns</u>
	about its funders to the register.
The group, charity or organisation has stated it	Yes, Policy Connect confirms they are neither
is not funded, directly or indirectly, by a foreign	directly nor indirectly funded by a foreign
government.	government.
Online Research	
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Individual, group or company providing	Yes, available here:
secretariat has a publicly available online	https://www.policyconnect.org.uk
presence.	
Individual, group or company appears	There is no link between Policy Connect and a
elsewhere online (e.g. news articles,	foreign government in any other online
blogs) linked to a foreign government.	sources.
Online presence does not confirm or	There is no link to a foreign government, now
infer a link to a foreign government, now	or in the past, in Policy Connect's online
or in the past.	presence.
If appropriate, Companies House checks	Policy Connect Companies House entry is
have been conducted and results	available here: https://find-and-
considered.	update.company-
	information.service.gov.uk/company/03117836
Signed:	Role:
Lisa Canen	Chair and registered contact of the APPG for Health