



REGISTERING THE RESULT OF AN ANNUAL GENERAL MEETING (AGM)

Organising an AGM

For guidance on how to hold an AGM please see [Advice Note 3 \(Organising an AGM\)](#). After the AGM please complete this form to register the outcome.

1. Group's name	All-Party Parliamentary Health Group
2. Date of AGM	9 th July 2019

3. Who did the group elect as Officers at the AGM?

Please list below all those elected as Officers at the AGM, bearing in the mind the following:

- The group must have at least four officers
- Each of the group's officers must be either an MP or Peer and must be elected at a General Meeting of the group (eg at an AGM or EGM)
- At least two of the group's officers (including the Chair, who must also be the group's Registered Contact), must be MPs
- At least one officer must be from the government party or parties and at least one from the main opposition party
- Groups may appoint Peers to any position (including co-chair) - except for that of Chair and Registered Contact

Officer's role	Officer's name	Officer's Party
Chair & Registered Contact (mandatory post; must be an MP)	Helen Whately	Conservative
Treasurer	Lord Hunt of Kings Heath	Labour
Co-Chair	Baroness Cumberlege	Conservative
Co-Chair	Baroness Finlay of Llandaff	Crossbench
Co-Chair	Baroness Masham of Ilton	Crossbench
Co-Chair	Baroness Walmsley	Liberal Democrat
Co-Chair	Dr Lisa Cameron	Scottish National Party
Co-Chair	Peter Dowd	Labour
Officer	Chris Green	Conservative
Officer	Eleanor Smith	Labour

Officer	Karin Smyth	Labour
Officer	Lord Rennard	Lib Dem
Officer	Sarah Jones	Labour
Officer	Sir Paul Beresford	Conservative
Officer	Thelma Walker	Labour

4. Did the group elect a *new* 'Chair & Registered Contact' at the AGM?

If so, please tick **one** of the options shown below to indicate which contact details your new Chair & Registered Contact would like registered. Those details will then be drawn from the [Members' Names Information Service](#) on the parliamentary intranet.

☐ Parliamentary contact details

☐ Constituency contact details

5. Did the group approve an income and expenditure statement at the AGM?

☒ Yes

☐ No

The group must produce and approve an [income and expenditure statement](#) at the end of its reporting year if it received **over £12,500** (in money or in kind) from outside Parliament in that reporting year.

6. Does the group's current [Register entry](#) cite, in the Benefits section, the provision of secretariat services?

☒ Yes (in kind benefits)

☐ No

If you answered Yes, the group's entry will already contain an estimate of the financial value of the staff time donated to the group for the reporting year that has just ended and will name those who are providing secretariat services. If they are **still providing** secretariat services please write below an estimate for the next reporting year. Alternatively, if they **no longer providing** secretariat services please say so below.

Policy Connect will be providing benefits in kind in the form of secretariat services to the APPG on Health within the value band of £94,501 – £96,000

7. Is there anything else requiring amendment in the group's register entry? If so, please write the details below.

The information you are required to register following an AGM is covered in sections 2-6 above. Aside from that the group must register most other changes to its current Register entry within 28 days of the change occurring (eg within 28 days of the group receiving a donation of registrable value). The [Guide to the Rules on APPGs](#) contains full details on what is registrable.

Change to the Public Enquiry Point:

Emelie de Wagt, Policy Connect, 7-14 Great Dover Street, London, SE1 4YR. Tel: 020 7202 8574. Email: emelie.dewagt@policyconnect.org.uk

The APHG officers passed the APHG Advisory Board Terms of Reference introduced by the Secretariat and available on our website www.healthinparliament.org.uk.

8. Contact details of the person who is submitting this form

You may only submit this form if authorised to do so by the group's 'Chair & Registered Contact'.

Your name	Emelie de Wagt		
Your telephone number	020 7202 8574		
Your email address	Emelie.dewagt@policyconnect.org.uk		
In what capacity are you submitting this form?	<input type="checkbox"/> Officer	<input type="checkbox"/> Officer's staff	<input checked="" type="checkbox"/> Secretariat
Date on which you are submitting this form	19 July 2019		

9. Where to send your completed form

Send your completed form (by email or by post) to the Commissioner's office, whose details are:

- ❖ Email: groupsregister@parliament.uk
- ❖ Tel: 020 7219 0401
- ❖ Address: Assistant Registrar for APPGs, Office of the Parliamentary Commissioner for Standards, House of Commons, London SW1A 0AA
- ❖ Website: www.parliament.uk/pcs

Once your form has been processed they will send **confirmation** to the group's Chair & Registered Contact (and also to the group's Public Enquiry Point if an email address has been registered for him or her by the group).

Information on APPGs (including the Guide to the Rules on APPGs, Register of APPGs, and registration forms) can be found on the [APPG Page](#) of the parliamentary website.

Form issued by the Office of the Parliamentary Commissioner
for Standards - January 2018

Template for income and expenditure statement for All-Party Parliamentary Groups

Name of group: All-Party Parliamentary Health Group

Period covered by this statement: **1 July 2018 – 30 June 2019**

£

A. Balance brought forward from previous year:

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B. Income received during the year:

i. Membership subscriptions (parliamentarians)

£0

ii. Monetary donations (including external subscriptions and sponsorship)

£0

iii. Trading income

£0

iv. Interest received

£0

v. Other (please explain)

£95,965

(in kind for secretariat services)

TOTAL income

£95,965

C. Expenditure during the year:

i. Employment costs (salaries, NI, pensions costs)

£32,968

ii. Costs of contractors and freelance staff

£31,929

iii. Visits and events (UK)

£4,203

iv. Visits and events (abroad)

£0

v. Cost of generating income

£0

vi. Office and communications costs

£26,865

vii. Other (please explain)

£0

TOTAL expenditure

£95,965

**D. Balance carried forward (A+ total B-
total C)**

£0

**E. Value of benefits in kind received from
each source during the reporting year (in
bands of up to £1,500; £1,501-£3,000;
£3,001 to £4,500; £4,501 to £6,000 etc)**

**Please itemise according to the source and
band**

Policy Connect
Provision of secretariat services
£94,501 – £96,000

Signed by Chair of Group:

Date:

9 July 2019.